



**CITY OF JERSEY
DIVISION OF CITY PLANNING
APPEAL APPLICATION**



1 Jackson Square, 2nd floor, Jersey City NJ 07305 | 201-547-5010 | cityplanning@jcnj.org

BE ADVISED: All items in the Submission Checklist portion of this application MUST be submitted. You will also be required to complete a public notice in accordance with N.J.S.A. 40:55D-12 of the Municipal Land Use Law. Submitting this application does not relieve you from any violations pursuant to §345-77.A of the Jersey City Land Development Ordinance. Upon receipt of your application or reasonable knowledge of your appeal, the Division of City Planning will schedule and communicate to you a default hearing date pursuant to N.J.S.A. 40:55D-73. Failure to complete public notice, or submit this application, or any item required when applying may result in a vote of dismissal by the Zoning Board of Adjustment.

1. Property

Street Address:	
Zip Code:	
Block(s):	
Lot(s):	

2. Appeal

APPEAL BEING SOUGHT <i>(mark all that apply)</i>	
<input type="checkbox"/>	Appeal of "Notice of Violation"
<input type="checkbox"/>	Appeal of Administrative Officer's Determination
<input type="checkbox"/>	Appeal of Determination of Significance
<input type="checkbox"/>	Certification of Non-Conformance

DESCRIBE REASON FOR APPEAL:

DESCRIBE PRESENT USE ON THE LOT(S):

3. Appellant

Applicant Name:	
Street Address:	
City:	
State:	
Zip Code:	
Phone:	
Email:	

4. Owner, If Different than appellant

Owner Name:	
Street Address:	
City:	
State:	
Zip Code:	
Phone:	
Email:	

5. Attorney, Required for LLCs

Attorney's Name:	
Firm's Name:	
Phone:	
Email:	

6. Plan Preparer, if applicable

ENGINEER	
Engineer's Name:	
NJ License Number:	
Firm's Name:	
Email:	
ARCHITECT	
Architect's Name:	
NJ License Number:	
Firm's Name:	
Email:	
OTHER PROFESSIONAL	
Professional's Name:	
License Number:	
Firm's Name:	
Email:	

7. Approval History

<i>List all past approvals, denials, appeals, or other activity for the subject property. If there are previous approvals, attach 1 copy of the resolution.</i>			
	CASE NUMBER(S)	APPROVAL (Y/N)	DATE(S)
Planning Board:			
Zoning Board:			
Appeal:			
Building Permit:			

8. Submission Information

Applications are submitted through the [Jersey City Online Permitting & Licensing Portal](#). To submit you will need to first register a username and [click here to apply for an Appeal](#).

Please upload all required affidavits and supplemental forms, plans, reports, and other documents needed to process your application.

Application Forms and References:

- [10% Disclosure Form](#)
- [Request for Certified List of Property Owners](#)
- [Sample Notice Form](#)
- [Proof of Service](#)
- [Zoning Map](#)
- [Interactive Zoning Map](#)
- [N.J.S.A. 40:55D-73. Time for decision](#)
- [N.J.S.A. 40:55D-12. Notices of application, requirements.](#)
- [JC Land Development Ordinance §345-77.A – violations and penalties.](#)
- For more information go to:
[Division of City Planning webpage](#)

Meetings

Meetings will be in person at the [City Hall Annex Boardroom, 4 Jackson Square aka 39 Kearney Ave, Jersey City, NJ 07305](#). See calendar of dates to the right. Zoning Board meetings start at 6:30 pm.

Zoning Board of Adjustment 6:30pm Start	
Meeting Dates 2024	
	11-Jan
	25-Jan
	8-Feb
	22-Feb
	7-Mar
	21-Mar
	4-Apr
	18-Apr
	9-May
	13-Jun
	27-Jun
	11-Jul
	25-Jul
	8-Aug
	12-Sep
	26-Sep
	10-Oct
	24-Oct
	14-Nov
	12-Dec

Contact:

[Jersey City Division of City Planning](#)

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